

# MINUTES

PERSONNEL COMMITTEE  
CITY OF BRANSON, MISSOURI  
May 7, 2009

## 1) Call to Order

The Personnel Committee met for a meeting in the Fishbowl Conference Room of City Hall on Thursday, May 7, 2009 at 4:00 p.m.

## 2) Roll Call

Members present: Mayor Raeanne Presley, Sandra Williams, Dr. Rick Davis, and Bill Starks.

Member absent: Royce Allen

Also present: Dean Kruithof, Lori Helle, and Jamie Rouch,

## 3) Discussion on Employee Survey.

A discussion was held regarding the employee survey being done by ETC Institute. The main concerns voiced were being sure of confidentiality; being sure the employees are well informed before the survey is presented; making sure employees are permitted to fill out survey during work time; comments from employees are to be grouped and reworded so as to maintain confidentiality; and staying transparent with the results.

It was announced that the interview process is starting for the Deputy Personnel Officer position.

A compensation study is being planned after the completion of the Employee Survey. It will be necessary to have accurate job descriptions in order to apply the "equal pay for equal work" premise.

## 4) Discussion of Insurance Proposals.

An RFP has gone out for proposals on the city's liability and workers' compensation insurance coverage. A discussion was held regarding the various aspects of evaluating the proposals received.

It was proposed that there be a combined meeting of the Personnel Committee and the Finance Committee to review the proposals and hear presentations.

## 5) Adjourn

The meeting adjourned at 5:15 p.m.