



CITY OF BRANSON
PLANNING & DEVELOPMENT
 110 W MADDUX ST, SUITE 215
 PHONE: (417) 337-8535
 FAX: (417) 334-2391

FOR OFFICE USE ONLY:	
FEE & CODE: \$5.00 + .25¢ per lot = _____	FRPL
DATE & INITIALS: _____	
PAYMENT TYPE: <input type="checkbox"/> CASH Receipt # _____	
<input type="checkbox"/> CHECK # _____	
<input type="checkbox"/> CREDIT CARD REF # _____	
PUBLIC NOTICE DATE: _____	
PUBLIC HEARING DATE: _____ @ 7:30 PM	

FINAL SUBDIVISION REPLAT APPLICATION

Applicant Name (Please Print): _____

Applicant Address: _____

Phone Number: _____ Fax Number: _____ Email: _____

Applicant requests that the final subdivision plat submitted with this application be approved as required by Chapter 66 of the Branson Municipal Code for the following legally described property:

Street Address: _____

Subdivision Name: _____

REQUIRED INFORMATION TO BE INCLUDED BEFORE APPLICATION WILL BE ACCEPTED

- Please attach a recent copy of the WARRANTY DEED
- Please include a list of neighboring property owners that must include the name and address of all owners within a 200 feet radius from the property lines of the subject property.
- Please include six (6) paper copies of the proposed subdivision.

Restrictions: (Note: zoning WILL NOT supersede deed restriction(s), if any.)

- No deed restrictions
- A list of restrictions have been attached.

PROPERTY OWNER/AGENT INFORMATION

Owner's Name (Please Print): _____

Owner's Address: _____

Phone Number: _____ Fax Number: _____ Email: _____

Owner's Signature: _____

Agent's Name (Please Print): _____

Agent's Address: _____

Phone Number: _____ Fax Number: _____ Email: _____

Agent's Signature: _____



Planning & Zoning Commission / Board of Adjustment Application Notes

- * The “applicant” is the person or persons making the request of the Commission.
The applicant and/or representative MUST attend the meeting or the request will be postponed to the next regularly scheduled meeting.
- * The “owner” is the owner of the subject property.
- * The “agent” is anyone representing the applicant and/or owner.
- * The owner’s signature must be an original signature, not a photocopy or fax.
- * The legal description must be either a lot, block and subdivision description or a complete metes and bounds description.
- * Copies of any covenants or deed restrictions pertaining to the subject property must be provided to the Planning Division.
- * The “neighboring owners” list must consist of the names and addresses of all owners of property within a 200 feet radius from the property lines of the subject property. The distance of any alley, street or highway right-of-way shall be excluded from this 200 feet requirement. This information must be obtained from a title company.
- * For proof of ownership, attach a copy of the owner’s WARRANTY DEED. QUIT CLAIM DEEDS are not acceptable.
- * Site plans as requested must be accurate and to scale. Applicant must include an 18 X 24 copy and an 11 X 17 copy.
- * All building and structures must meet city adopted building codes and regulations. Please contact the Building Division, (417) 337-8547, for specifics.
- * The applicant, owner, or a representative must be at the meeting to represent the request.
- * Copies of the staff report and proposed resolution concerning your request will be available for pick up in the Planning Division office three (3) working days prior to the meeting.

The Planning Division, (417) 337-8535, will be glad to answer any questions you may have or put you in touch with other necessary City departments.